Purpose of Site Register

• Site Register contains information on public access fishing sites where interviews for the intercept survey can be conducted, i.e. the sample frame. Specifically, the Site Register contains geographic, descriptive, and fishing pressure data.

• The Site Register application allows users to access the site data. Depending on predetermined roles, users may also be able to update site information, create new sites, and manage the approval process. This system is a web-based, database driven application.
Roles Privileges & Workflow

**Guest/Viewer** (No login required): View-only access to sites

**Editor** (by state): create new sites, edit active and draft sites, submit changes for approval

**Approver** (by state): All Editor privileges, approve/reject submissions by editors, retire old sites, submit new sites for NMFS approval

**NMFS**: All Approver privileges, approve new sites
Getting Started

• System requirements
• Login to the application
• Home Screen Overview
System Requirements

- Mozilla Firefox 3.6+ installed
- Chrome 26.0+ installed
- Microsoft Edge 89.0+ installed
- JavaScript enabled
- Minimum Screen Resolution 800x600
- Pop-ups allowed in browser for this application
MRIP Survey Directories

This is a NOAA computer system. This computer system, including all related equipment, networks and network devices (specifically including Internet access), are provided only for authorized U.S. Government use. This system may be monitored for all lawful purposes, including to ensure that its use is authorized, for management of the system, to facilitate protection against unauthorized access, and to verify security procedures, survivability and operational security. Unauthorized use may subject you to criminal prosecution. Evidence of unauthorized use collected during monitoring may be used for administrative, criminal or adverse action. Use of this system constitutes consent to monitoring for these purposes.

URL - https://www.st.nmfs.noaa.gov/msd/html/siteRegister.jsp
Site Register Home
Menu Bar Options

1. Site Home – Navigate back to home page
2. Help – Site Register help files
3. Allocation Screens (based on user role) – State resource allocation planning tool
4. Switch to Vessel (based on user role) – Navigate to the Vessel Directory
5. Logged in user – The email of the logged in user
6. Logout – Logout of Site Register
Left Panel Features

1. Site Inbox (based on user role)
   a) Collapse section
   b) Export Inbox

2. Add New Site

3. Search Options
   a) Collapse section

4. Search Results
   a) Collapse section
   b) Wave selection
   c) Printer Friendly export
   d) Export Type
   e) Export button

5. Mini-map
Right Panel Features

- If no access site is selected the map will be shown, if an access site is selected the Site information panel will be shown.

- The Site Information panel consists of 3 tabs
  - Site: Site info and attributes
  - Pressure: Fishing pressure data
  - Map
STEP BY STEP
• An Editor creates a draft site and submits to the approver role for approval
• An Approver will review the site and either return the site for revision or approve the site for the NMFS role to activate
• The NMFS role can activate, reject, return for revision, or delete the approved site
• The editor can request retirement for active sites, NMFS and approvers can retire a site directly
• Approvers and NMFS role can Unretire a site
Editor Role

1. Create a new draft site
2. Enter site information
   A. Enter and save site information
   B. Enter and save Pressure data
   C. Map
3. Save site
4. Submit site for approval
Create new draft site
# Pressure Tab

## Site Information

**Site**: Test Site

## Pressure Tab

### Estimate of the number of eligible anglers expected during a 6-hour period of weekend/weekday activity for each month:

<table>
<thead>
<tr>
<th>Month</th>
<th>Kind of Day</th>
<th>Time Period</th>
<th>Charter Boat</th>
<th>Private/Rental Boat</th>
<th>Shore</th>
<th>Group</th>
</tr>
</thead>
<tbody>
<tr>
<td>JAN</td>
<td>WEEKDAY</td>
<td>0200-0800</td>
<td>9</td>
<td>9</td>
<td>9</td>
<td>PRIVATE</td>
</tr>
<tr>
<td>JAN</td>
<td>WEEKDAY</td>
<td>0800-1400</td>
<td>9</td>
<td>9</td>
<td>9</td>
<td>PRIVATE</td>
</tr>
<tr>
<td>JAN</td>
<td>WEEKDAY</td>
<td>1100-1700</td>
<td>9</td>
<td>9</td>
<td>9</td>
<td>PRIVATE</td>
</tr>
<tr>
<td>JAN</td>
<td>WEEKDAY</td>
<td>1400-2000</td>
<td>9</td>
<td>9</td>
<td>9</td>
<td>PRIVATE</td>
</tr>
<tr>
<td>JAN</td>
<td>WEEKDAY</td>
<td>2000-0200</td>
<td>9</td>
<td>9</td>
<td>9</td>
<td>PRIVATE</td>
</tr>
<tr>
<td>JAN</td>
<td>WEEKEND</td>
<td>0200-0800</td>
<td>9</td>
<td>9</td>
<td>9</td>
<td>PRIVATE</td>
</tr>
<tr>
<td>JAN</td>
<td>WEEKEND</td>
<td>0800-1400</td>
<td>9</td>
<td>9</td>
<td>9</td>
<td>PRIVATE</td>
</tr>
<tr>
<td>JAN</td>
<td>WEEKEND</td>
<td>1100-1700</td>
<td>9</td>
<td>9</td>
<td>9</td>
<td>PRIVATE</td>
</tr>
<tr>
<td>JAN</td>
<td>WEEKEND</td>
<td>1400-2000</td>
<td>9</td>
<td>9</td>
<td>9</td>
<td>PRIVATE</td>
</tr>
<tr>
<td>JAN</td>
<td>WEEKEND</td>
<td>2000-0200</td>
<td>9</td>
<td>9</td>
<td>9</td>
<td>PRIVATE</td>
</tr>
<tr>
<td>FEB</td>
<td>WEEKDAY</td>
<td>0200-0800</td>
<td>9</td>
<td>9</td>
<td>9</td>
<td>PRIVATE</td>
</tr>
<tr>
<td>FEB</td>
<td>WEEKDAY</td>
<td>0800-1400</td>
<td>9</td>
<td>9</td>
<td>9</td>
<td>PRIVATE</td>
</tr>
<tr>
<td>FEB</td>
<td>WEEKDAY</td>
<td>1100-1700</td>
<td>9</td>
<td>9</td>
<td>9</td>
<td>PRIVATE</td>
</tr>
<tr>
<td>DEC</td>
<td>WEEKEND</td>
<td>1100-1700</td>
<td>9</td>
<td>9</td>
<td>9</td>
<td>PRIVATE</td>
</tr>
<tr>
<td>DEC</td>
<td>WEEKEND</td>
<td>1400-2000</td>
<td>9</td>
<td>9</td>
<td>9</td>
<td>PRIVATE</td>
</tr>
<tr>
<td>DEC</td>
<td>WEEKEND</td>
<td>2000-0200</td>
<td>9</td>
<td>9</td>
<td>9</td>
<td>PRIVATE</td>
</tr>
</tbody>
</table>

Select a box to fill a column with 9s: 🗻️ 🗻️ 🗻️ 🗻️
Map Tab
Submit site for approval

Once all required information is entered you can submit the site.
Approver Role

1. Review site information
   • Approve site
   • Return for revision
Approved Role

Approver Role

Approved can also create, edit, and unretire sites

Approver Role

Approve the site

Return to editor for revision
NMFS Role

1. Review site information
   - Activate site
   - Return for revision
   - Delete site
### NMFS Role

**Site Information**

<table>
<thead>
<tr>
<th>Site</th>
<th>Pressure</th>
<th>Map</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>New:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Site ID:</strong></td>
<td>4702</td>
<td></td>
</tr>
<tr>
<td><strong>State:</strong></td>
<td>MARYLAND</td>
<td></td>
</tr>
<tr>
<td><strong>County:</strong></td>
<td>ANNE ARUNDEL</td>
<td></td>
</tr>
<tr>
<td><strong>County Code:</strong></td>
<td>003</td>
<td></td>
</tr>
<tr>
<td><strong>Site Name:</strong></td>
<td>Test site</td>
<td></td>
</tr>
<tr>
<td><strong>Street Address:</strong></td>
<td>123 Fake Ave</td>
<td></td>
</tr>
<tr>
<td><strong>City:</strong></td>
<td>test town</td>
<td></td>
</tr>
<tr>
<td><strong>State:</strong></td>
<td>MD Zip: 12345</td>
<td></td>
</tr>
<tr>
<td><strong>Contact Name:</strong></td>
<td>Joe Tester</td>
<td></td>
</tr>
<tr>
<td><strong>Phone Number:</strong></td>
<td>(234) 567-8900</td>
<td></td>
</tr>
</tbody>
</table>

**Temporary Retire:**
- **Expected opening date:**
- **Site Status:** Submitted
- **Latitude:** 38.25271°
- **Longitude:** -76.40503°
- **Directions:** Test Directions
- **Notes:** Test Notes
- **Reviewer Notes:**

**Additional Features:**
- Activate site
- Return to editor for revision
- Delete site

---

*NOAA Fisheries*
Retire a site

- Editors can request a site be retired that will need approval from an approver.
- Approvers and NMFS roles can retire a site directly without approval.
Editor Request Retirement

Only sites with an Active status can be retired.

Will show in the Site Inbox of an Approver.
Only sites with an Active status can be retired.
Unretire a site

Unretired sites will be put back into a Draft status.

Unretired sites can be activated by an Approver without NMFS approval.
Contact Us

If any technical assistance is required in operating the Site Register system, please use the Contact option under the Help menu.
Feedback Form

Summary*

Please provide a very brief (one sentence, less than 1,000 characters) summary of the issue.

Description*

Please provide a description of the issue, including context, date/time of occurrence, steps taken that resulted in the issue, urgency, and any other information that you think will be helpful in helping us understand and/or reproduce the issue.

Please tell us about yourself:

Name*

Email*

Type it here*