Meeting Notes
Angler Registry Database Work Group
02/01/2008

Participants:

Mark Alexander, Kevin Anson, Erik Barth, Donna Bellais, Julia Byrd, Chris Denson,
Lauren Dolinger Few, Don Hesselman, Bill Hunter, Dee Lupton, Scott Meyer,
Richard Reyes, Mark Robson, Scott Sauri, Tony Strauss, Henny Winarsoo

Topics Discussed:

1. Work Group Participation
   a. All candidates listed in the project plan have agreed to join the work group
      except Bill Herber from Oregon Fish & Wildlife who has not responded
   b. All confirmed work group members participated on the conference call
      except:
      i. Tina Chang from NMFS ST
      ii. Gordon Colvin from NFMS ST
      iii. Vicki Swan from Texas Parks & Wildlife Department
   c. The following people were not listed as work group members in the
      project plan but participated on the conference call:
      i. Chris Denson (joined Kevin Anson) from Alabama Marine
         Fisheries
      ii. Mark Robson and Bill Hunter from Florida Fish & Wildlife
         Conservation Commission (Bill Hunter will be joining the group)
      iii. Don Hesselman (joined Dee Lupton) from North Carolina Division
         of Marine Fisheries
      iv. Scott Meyer from Alaska Department of Fish & Game (Bob Clark
         could not attend, but may participate in future calls)
2. Erik Barth, VA reviewed the ARDWG project plan that had been drafted by Scott
   Sauri, NMFS ST in preparation for the work group meetings. The project plan is
   intended to document the proposed activities of the work group. The work group
   was asked to review the plan between this meeting and the next and forward
   comments to Erik Barth or Scott Sauri. We would like to have project plan
   finalized after the next meeting. Items 3-8 below were discussed during the
   review of the draft project plan.
3. Possible Additions to Angler Registry Fields
   a. Email Address
   b. Date of Birth
   c. Secondary Phone Number
4. For hire operator information may be a problem for some states as vessels may
   have multiple operators
   a. California, Florida and Virginia were specifically referenced
   b. Scott Meyers, AK, indicated that

Comment [S1]: This was not discussed on the call, but it may be a good idea to track "Phone Type" so that we can differentiate land lines from cell lines.

           i. The For Hire Work Group (FHWG) encountered this issue and may be able to provide some insight

           ii. In Alaska, businesses are responsible for reporting rather than different operators/skippers

5. Work Group needs to identify required vs. optional fields

6. Social Security Numbers
   a. Bill Hunter, FL commented that the Federal government requires SS# data from states in order for the states to receive a funding match
   b. Not all states comply by requesting SSN directly; CA and NC mentioned using other permit data to identify the individual and comply with federal requirement.
   c. Some states have laws specifically forbidding the collection of SS# data
   d. it was mentioned that SSN also was also frequently not validated, so not necessarily a good candidate for a unique identifier, if used should just be an attribute (also mentioned that DMV ID was similar in this regard).

7. Unique identifiers and duplicate check logic
   a. Some states use Driver's License Number as unique identifier
   b. Some states use Date of Birth as part of a key to detect possible duplicates
   c. Some states use algorithms that take parts from different fields
   d. Some states use software that identifies possible duplicates based on field comparisons and offers functionality to link or merge records

8. One issue to consider when determining data transmission paths is whether states must provide data directly to the Angler Registry or whether it can be provided via a regional program (e.g. GCMFC, ACCSP)

9. The State assessment work flow chart, and other national registry process flow charts created by Scott Sauri were reviewed by Erik Barth and Scott Sauri.

10. It was noted that part of the work group deliberations will involve the review of state license data and associated policy information. Erik Barth indicated that the review would start with target states corresponding to the work group members (CA, OR,TX,AL,FL,SC,NC,VA,CT). He said that there were 2007 State license inventories for many jurisdictions that had been put together for the Registry Team (inventories have basic license data collected, valid dates of registration, exceptions to license, data availability, reciprocity). Work group member were asked to verify the content of their respective state inventories and then provide the following additional data: data sharing policies/laws, geographic coverage of licenses/permits, data quality information/quality control processes, primary State contact responsible for data management related to registry process, preliminary assessment of registry category.

11. Action items
    a. Scott Sauri will create Collaboration Tool user accounts for all ARDWG members
    b. Scott Sauri and Erik Barth will make the existing state license spreadsheets available to ARDWG members via the Collaboration tool
    c. Erik Barth will work with Scott Sauri to revise project milestones

        d. Each ARDWG member will review their respective state license spreadsheet for accuracy and will supplement with the following information:

            i. data sharing policies/laws,

           ii. geographic coverage of licenses/permits,

          iii. data quality information/quality control processes,

          iv. primary State contact responsible for data management related to registry process,

           v. preliminary assessment of registry category.

        e. Each ARDWG member will review the draft project plan forward comments to Erik Barth or Scott Sauri.

12. Next conference call is Monday, 2/25/08, 2PM EST, 1PM Central, 11AM PST.