

DMSWG October 29, 2007 Telephone & Web Conference Minutes (1-2:10 PM Eastern)

Members in attendance: Geoff White, Gregg Bray, Gretchen Jennings, Kathy Knowlton, Patty Zielinski, Ricky Gease, Scott Sauri, Tina Chang, Vivian Matter

Members not in attendance: Albert Jones, Bruce Joule, Carlos Rivero, Chad Hanson, Dennis O'Hern, Fred Golofaro, Lauren Dolinger Few, Mike Quach,

- **Next conference call planned for Thursday, November 8th, 1:30 PM Eastern**
- Chair updated WG on key points from WG Chairs' conference call with P. Pate and R. Andrews on 10/18/07 (minutes already emailed to WG).
- General discussion of how some of the questions S. Sauri initiated after reading the WG's project plans brought more attention to the intended scope of Project #2. What is the extent when we state "requirements document?" This document should be limited to information about the primary objectives of what will eventually be necessary (i.e., partial requirements document), not a detailed presentation of the full database design (i.e., full requirements document). This change would limit the scope of Project #2 somewhat, but would not require substantial changes. **Action Item: G. White offered to make slight changes to the wording for resubmission to the OT prior to their 11/28/07 meeting (happened at end of call after most participants had hung up already). DONE: When asked if this should occur prior to the OT meeting to review project plans, P. Pate indicated that the updated version should be sent to him and not the full OT. At the meeting, he will explain the changes and present the final version. He is hoping to avoid confusion with multiple versions prior to the OT's meeting.**
- Chair introduced conversation on how to proceed with the rest of the planned projects. Though the original spreadsheet from the Workshop in August is still a good guide, we may need to update it – additional ideas, collapse projects, reorder, etc. WG agreed that it was a good idea to proceed with assigning project teams at this point, but not necessarily project leaders. Project teams can begin to discuss projects among themselves, especially as they relate to Project #1 and our request for information about existing recreational fisheries-dependent data collection programs. **Action Item: Chair will produce table indicating project teams and distribute to the WG. WG members absent from the conference call will need to indicate their choice(s) for project teams. DONE**
- G. Bray questioned whether the project for coordinating with the Registry Team and their development of the national angler registry needed to be a separate project. Certainly we need to stay in contact with the RT, and be prepared to accept information on the database as it is produced. However, we would not expect direct relational links from an angler database to catch and/or effort estimates. **Action Item: The WG agreed this project could be folded into the Metadata Project. DONE**
- P. Zielinski compiled documents resulting in 7 zip files in preparation for the Project #1 Inventory. They contain information that may be of interest to all WG members, not only those acting as regional coordinators for the project. Rather than email, T.

Chang recommended establishing a collaborative site for storing files to which authorized people would have access. The WG agreed this was much more efficient and requested it be established. **Action Item: T. Chang will pursue establishing a collaborative file site and relay the information to the WG.**

- V. Matter asked T. Chang for an update on availability of draft FIS regional reports related to recreational fisheries-dependent data collection programs. These reports were expected this fall/winter and are part of the Project #1 Inventory. **Action Item: T. Change will check on status of regional reports and relay information to V. Matter.**