

MRIP Information Management Team Terms of Reference

Name:

Information Management Team (IMT)

Goal:

Support National-level recreational fisheries data needs

Membership:

- Regional and/or state recreational fisheries data managers
- NMFS S&T recreational fisheries data managers

Members:

- Lauren Dolinger Few (Chair), NMFS Science and Technology (S&T), Fish Stats Div
- Scott Sauri, S&T, Info Tech Div
- John Foster, S&T, Fish Stats Div
- Vivian Matter, NMFS South East Fisheries Science Center (SEFSC)
- Gretchen Jennings, Alaska Dept Fish & Game (ADF&G)
- Gregg Bray, Gulf States Marine Fisheries Commission (GSMFC)
- Geoff White, Atlantic Coastal Cooperative Statistics Program (ACCSP)
- Vicki Swann, Texas Parks & Wildlife Department (TPWD)
- Ed Hibsh, Pacific States Marine Fisheries Commission (PSMFC)
- Wade Van Buskirk, S&T contractor

Communication:

Team meetings will be via telecon, and web/ex as necessary, on as needed basis (roughly monthly). Team may have annual Face-to-Face meeting. Communication outside of meetings will be primarily via email and phone. Accounts for all members will be created for the S&T online document management system for sharing of files, i.e. “the collaboration tool” [<https://www.st.nmfs.noaa.gov/share/login.php>]

Initial Project:

Create a National-level recreational fisheries online query, to match Fisheries of the United States (FUS). This query will be a high-level view of annual participation, catch and effort estimates by state, with current data and automated processing/access. Detailed project plan available.

Project Proposals:

New projects may be suggested by team members in support of the goal. Proposals should, at a minimum, include brief summary, budget, and project lead. Proposals should be submitted to the IMT chair by 1st of June, team provides feedback by 1st July, final submission to team by 1st August, team approval by 15th of August, submitted to ESC by 1st of September, so the costs can be incorporated into FY budget request. Other projects can be submitted throughout the year, and may be completed if funding allows.

Reporting:

The IMT chair will provide summary reports twice annually (or upon request), via email to the ESC. Updates will be provided to the MRIP Management Group during meetings. In September, an end of year project progress report as well as funding requests based on project proposals will be provided. In March, a mid-year progress report will be provided.