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| Process Objectives | Metric(s) | Goal |
| Provide real time catch and effort data for quota monitoring and Research Set Aside (RSA) program | On-time running of scripts | 90% reporting compliance within 24 hours of trip completion  |

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| Main Process Steps |
| 1. Collect real time data via IVR call-in system.
2. Update weekly quota monitoring report using new data.
3. Run SQL scripts to produce summary reports on IVR data.
4. Send summary reports to RSA project leader and in-house staff.
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| Primary Process Outputs |
| * Catch and effort data
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| Key Process Elements | Requirements for Process Elements |
| Personnel | * Fishery Information Specialists
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| Equipment | * IVR Call-In System/Server
* PCs
 | * Servers
 |
| Software | * SQL scripts
 | * Oracle Database
* Oracle SQL Developer
 |
| Information | * IVR background tables
* Quota monitoring tables
* Permits tables
 | * LOA
* EFP
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| Materials | * Letterhead
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| Environment | * Standard office environment
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| Documents Defining Process | * SOP – Reporting – Vessel IVR
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| Authorized Signature |
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